



Sri Lanka Social Security Board

Ministry of Rural Development, Social Security and Community Empowerment



VACANCIES

Applications are invited from citizens of Sri Lanka who have fulfilled the basic qualifications for the following permanent posts for which vacancies exist at the Sri Lanka Social Security Board.

General Manager – 01 Post

Qualifications (1 or 2 below)

1. Should have obtained a degree in the subject field of Management / Business Administration / Commerce / Economics / Law recognized by the University Grants Commission

With

A postgraduate degree (Master's) in the relevant field / An Associate Membership of a reputed Chartered Professional Institute compatible to the subject field relevant to the post

And

Should have at least fifteen (15) years experience in the relevant field in a Managerial level post in government, government corporation, Board, Statutory Institution or in a reputed private institution (out of this, 3 years should have been in a Senior Managerial level)

2. Should have obtained the Full membership of a reputed Chartered Professional Institute compatible to the subject field relevant to the post

And

Should have at least fifteen (15) years experience in the relevant field in a Managerial level post in government, government corporation, Board, Statutory Institution or in a reputed private institution (out of this, 3 years should have been in a Senior Managerial level)

Additional Qualifications:

1. Ability to work in English language
2. Knowledge in the use of the computer and should have relevant professional educational qualifications

Qualifications for Internal Applicants (Should have fulfilled 1 or 2 below)

1. Should have fulfilled the qualifications for the External Applicants mentioned above
2. Should have completed a satisfactory service period of 03 years in the Senior Management Service Category (HM 1-1) of the Board

Age Limit: Should be not less than 35 years and not more than 55 years. The maximum age limit will not be applicable to internal applicants.

Salary Scale: Salary Scale entitled to the post as at 01.01.2027 as per the Management Service Circular No. 01/2025 dated 25.03.2025 under HM 1-3 will be - Rs. 152,500 - 15x4,100 - 214,000.

Salary point at the time of recruitment will be Rs. 133,028.00

Facilities and Other Allowances - Government approved other allowances will be paid.

Transport Facilities - An allocated vehicle with driver and an allowance equivalent to 145 litres of fuel monthly or Transport Allowance and Fuel Allowance are entitled.

Telephone Facilities - Entitled to Monthly Office Telephone, Mobile Phone and Residential Phone - Rs. 7,500.00.

Other Allowances - Entitled to government approved other allowances

Assistant General Manager (Finance and Collection) - 01

Qualifications

External Applicants (1 or 2 below)

1. Should have obtained a degree in the subject field of Accounting / Management / Commerce / Business Management / Public Management recognized by the University Grants Commission

And

Should have at least One (01) year's experience in the relevant subject field after obtaining the degree

2. Should have obtained the Licentiate Certificate of the Institute of Chartered Accountants of Sri Lanka (ICASL) or the Certificate of Passing the Intermediate Examination / Certificate of Passing the Professional Level 1 of CIMA/ACCA or the Higher National Diploma in Accountancy of the Sri Lanka Technical College and at least one (01) year's experience in Accounting / Auditing field after obtaining the relevant qualification.

Internal Applicants

Qualifications (1 or 2 below)

1. Should have fulfilled the qualifications for the External Applicants mentioned above
- Or
2. Should have completed a satisfactory service period of 05 years in the relevant field in Junior Management (JM) Service Category

Age Limit: Should be not less than 22 years and not more than 45 years. The maximum age limit will not be applicable to internal applicants.

Salary Scale: Salary Scale entitled to the post as at 01.01.2027 as per the Management Service Circular No. 01/2025 dated 25.03.2025 under MM 1-2 will be - Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240.

Salary point at the time of recruitment will be Rs. 81,710.00 and Government approved other allowances will be paid.

Telephone Facilities - Entitled to Monthly Office Telephone, Mobile Phone and Residential Phone - Rs. 3,750.00.

Other Allowances - Entitled to government approved allowances

Membership Promotion Officer – 07 Posts

Duties Entrusted

This Board enrolls members after setting Programmes for the enrollment of members for the Pension and Social Security Scheme implemented through membership promotion officers, implementing relevant awareness on field level, checking whether the members enrolled maintain the membership actively by paying the installments on the due date, working towards getting the relevant monthly installments to the Board on the due date without any delay and basic checking and submission of decisions required for the payment of benefits.

Qualification

Should have obtained a degree in the subject field of Marketing / Management / Commerce / Economics / Statistics / Social Science / Social Work / Community Science recognized by the University Grants Commission

Age Limit: Should be not less than 22 years and not more than 45 years. The maximum age limit will not be applicable to internal applicants.

Salary Scale: Salary Scale entitled to the post as at 01.01.2027 as per the Management Service Circular No. 01/2025 dated 25.03.2025 under MA - 3 - Rs. 53,940 - 10x800 - 11x1,190 - 10x1,320 - 5x1,350 - Rs. 94,980.00.

Salary point at the time of recruitment will be Rs. 49,831.00 and the government approved other allowances will be paid.

Office Assistant – 01 Post

Qualifications

Should have sat for the General Certificate of Education (Ordinary Level) Examination

Age Limit - Should be not less than 18 years and not more than 45 years.

Salary Scale: Salary Scale entitled to the post as at 01.01.2027 as per the Management Service Circular No. 01/2025 dated 25.03.2025 under PL - 1 - Rs. 40,500 - 10x450 - 10x490 - 7x540 - 15x590 - Rs. 62,530.00.

Salary point at the time of recruitment will be Rs. 38,488.00 and the government approved other allowances will be paid.

Driver 01 Post

Qualifications for External Applicants

Should have passed in six (06) subjects with at least two (02) credit passes in not more than two sittings at the General Certificate of Education (Ordinary Level) Examination.

Proficiency

Should have obtained a Grade A Driving License issued by the Commissioner General of Motor Traffic and should have obtained three (03) years experience as a driver

Qualifications for Internal Applicants

Should have obtained a Grade A Driving License issued by the Commissioner General of Motor Traffic and should have obtained three 03 years experience as a driver

And

Should have completed a satisfactory service period of five (05) years in Primary Semi Skilled (PL 2) or Primary Non Skilled (PL 1) Service Category

Age Limit - Should be not less than 18 years and not more than 45 years. Maximum age limit will not be applicable to Internal Applicants.

Salary Scale: Salary Scale entitled to the post as at 01.01.2027 as per the Management Service Circular No. 01/2025 dated 25.03.2025 under PL - 3 - Rs. 43,280 - 10x490 - 10x540 - 10x590 - 12x630 - Rs. 67,040.00.

Salary point at the time of recruitment will be Rs. 40,834.00 and the government approved other allowances will be paid.

General Conditions (For all Posts)

Every applicant,

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties entrusted to the post
- Should have an excellent moral character
- Should have the ability to fulfill the Government Language Proficiency
- Copies of all certificates relevant to qualifications should be certified as true copies by a Justice of the Peace and submitted with the application.
- Priority will be given to applicants who have secured highest qualifications and will be called for the interview.
- Preference will be given to applicants who have the ability to work in Sinhala, Tamil and English or in Sinhala / Tamil and English and the knowledge in the use of computers. (For all posts except for the posts of Driver and Office Assistant)
- Preference will be given to applicants who have the ability to conduct Power Point Presentations in Sinhala or Tamil and English successfully in an attractive manner. (For all posts except for the posts of Driver and Office Assistant)

This post is permanent. Should contribute to the Employees Provident Fund and Employees Trust Fund. Will be made permanent after a probation period of three (03) years. Will be recruited for the posts based on the results of a written competitive examination or at the interview. Board of Directors reserves the right to fill or not to fill the above vacancies.

Self prepared applications mentioning the names and addresses of two non related referees may either be sent by registered post addressed to **“Chairman, Sri Lanka Social Security Board, No. 18, Rajagiriya Road, Rajagiriya”** or hand delivered to the Administration Division of the Head Office to receive before **23.07.2026**.

Applicants who are already employed in the government sector or in a Statutory Institution should direct their applications through the Heads of the respective Institutions. Post applied for should be mentioned on the left hand top corner of the envelope containing the application. Further details may be obtained from the **www.ssb.gov.lk** website.

M.K.B. Dissanayake

Chairman,

Sri Lanka Social Security Board,

“Samaja Arakshana Piyasa”,

No. 18, Rajagiriya Road, Rajagiriya.

10.07.2026